

WISHA ADVISORY COMMITTEE (WAC)
MEETING MINUTES
June 14, 2006
L&I Headquarters Building, S117

Members Present: Randy Loomans, International Union of Operating Engineers, Local 302; Tom Egan, Board of Industrial Insurance Appeals; Ed Wood, Jr., Communication Workers of America Local 7818; Glen Foresman, Top Food & Drug; Vaughn Mowery, Safeway, Inc.; Tim Gottberg, GLY Construction and Steve Cant, Department of Labor & Industries

Members Not Present: Claude Golden, The Boeing Company; Sharon Ness, United Staff Nurses Local 141; Michael Roozen, Washington Bulb Company and Bob Abbott, WA and Northern Idaho District Council of Laborers

Guests: Nikki Cross, Washington Self-Insured Association; Janice Camp, University of Washington; Kim Bresler and Carolyn Logue, National Federation of Independent Business; Sarah Dylag, Washington State House of Representatives Staff and Dan Fazio, Washington Farm Bureau

Staff Present: Mary Ann Jackson, Barbara Silverstein, Anne Soiza, Gail Hughes, Mel James, Janet Kenney, Ken Mettler, Christine Swanson and Elaine Fischer

Recorder: Gerald Franks

Opening Remarks – Steve Cant

Following introductions, Randy Loomans inquired regarding the status of the Innovations project (plain rules language). Steve said there is no plan or effort to eliminate the Innovations Task Force. We are working on process improvement and may make changes to become more efficient.

Steve distributed the following informational material:

- An updated DOSH organizational chart
- A process review of scheduled or programmed inspections
- Draft WRD 11.20: Heat Related Illness in the Outdoor Environment
- WRD 2.05: Initiating Inspection and Closing Conferences - the right of entry law went into effect on June 7
- A copy of Claude Golden's e-mail about his thoughts on committee priorities

Steve thanked Glen Forseman, who is retiring from the committee after nine years of service, and presented him with a plaque inscribed with the following:

In appreciation for your dedicated service as a member of the WISHA Advisory Committee and for your outstanding efforts in promoting worker safety and health in the State of Washington 1997-2006

Vaughn Mowery of Safeway, Inc. was introduced as Glen's replacement. Vaughn has worked at Safeway for 18 years and has been director of risk management for the last 10 years. Vaughn said he is looking forward to working with the committee to improve workplace safety and health.

SHARP Update – Barbara Silverstein

Barbara distributed the following SHARP reports and informational material (also available through the SHARP website www.lni.wa.gov/safety/research):

- Three fatality narratives:
 - A mechanic who was crushed between the bed and frame of a dump truck
 - A carpenter who fell from a balcony
 - A tractor operator that was killed when his tractor rolled over
- Four burn injury narratives involving arc flash/blast and a burn injury fact sheet on arc flash/blast prevention.
- *A Business Pandemic Influenza Planning Checklist* from the Center for Disease Control to identify important, specific activities that large businesses can do now to prepare for pandemic influenza.

Discussion of Priorities – Mary Ann Jackson

The members present stated that they want to establish priorities to focus their work. They want to do a better job of addressing the study of safety and health issues. They also expressed that they want earlier involvement in the review of rules, policies, and initiatives. An example was the heat stress issue where members thought earlier involvement of the WAC might have resulted in a less contentious outcome. It was noted that the committee was left out of the Director's statewide focus groups which raised the question, "Why are we here?"

The goal is to reduce workplace fatalities to zero. Members want this committee to advise the department, not just attend meetings to listen to reports. The updates are valuable but not the most important role for the committee. They asked for more information via email so they can readily share and solicit input from their constituents.

Committee members brainstormed possible priorities which were captured on flip charts. The members then each chose their top ten from the total list, resulting in the following draft list of priorities. Members present were very conscious of how many members were absent and asked that their work be shared with the absent members in advance of the next meeting and that the priorities be finalized after their input was received. The priorities from this meeting are:

- Want to drill down to what is causing injuries and illnesses
- Want to review information on types of injuries to analyze causes
- Improve communications between business, labor and government
- Want the committee's position on rules to be included in the rule information before adoption
- Want to receive data and information in advance of meetings
- Want to increase coordination with other government agencies
- Want to focus on reducing injuries and illness
- Want to do a better job of studying safety and health issues
- Want earlier involvement in rule development

As a result of the discussion, the committee members asked that DOSH staff provide the following data in advance of their next meeting:

- Incident rate by business size and industry sector
- Body part injured
- How injury or illness occurred, including root cause

The committee also recommended that DOSH staff develop a set of core safety document templates that employers can adopt with a little customization. Examples include accident prevention plan, return to work policies, core requirements, etc.

MISCELLANEOUS

Barbara Silverstein will send the WAC an electronic version of small business injury data going back 10-years.

Next Meeting – All

The next regular meeting of the WAC will be on September 13, 2006, from 9:00 a.m. to noon in room S126 of the L&I headquarters building.

Tentative agenda items for September:

- Possible SHARP Update
- Priorities Discussion Follow-up
- Download Your Book of Rules Update
- Targeting Update
- 2007 Performance Goals/GMAP Update

With no further business, the meeting was adjourned.

Action Items:

WHO	WHAT
Barbara Silverstein	Small business injury data 10-year history (COMPLETED)

Future meetings:

November 8, 2006, room S126